



Newfoundland and Labrador Pharmacy Board

Policy

Transparency in Disciplinary Proceedings

Approved May 11, 2018

Revised November 2022

The Newfoundland and Labrador Pharmacy Board (“NLPB”) is committed to ensuring transparency and accountability to the public and to the profession in its disciplinary proceedings. The NLPB also recognizes the importance of shared learning among registrants. This policy sets out the NLPB’s processes for the publication of notices, agreements, decisions, and orders resulting from NLPB disciplinary proceedings.

Settlement Agreements

1. Settlement Agreements achieved through alternative dispute resolution between NLPB and the respondent will be published in accordance with the agreement.

Complaints Authorization Committee Decisions

2. Summaries of Complaints Authorization Committee decisions may be published on a no-name basis to promote lessons learned in the interests of enhancing public protection.

Notices of Hearing

3. Public notice of Adjudication Tribunal hearings will be posted on the NLPB website at least ten (10) days prior to the scheduled date of the hearing.
4. The Notice of Hearing will include the name of the registrant, a brief note stating the nature of the allegation, and the date, time, and location of the hearing. If the hearing is being held virtually, details on how to attend will also be included.

Adjudication Tribunal Decisions or Orders

5. Summaries of Adjudication Tribunal decisions or orders that meet the requirements set out in s. 45(3) of the *Pharmacy Act, 2012* (“Act”) will be published on the NLPB website within fourteen (14) days of the expiry of the appeal period for a minimum period of ten (10) years.
6. Where a summary of a decision or order is published pursuant to paragraph 5, at least two media outlets in or nearest to the community in which the respondent practices will be advised that a summary of the decision or order has been published.
7. Where a summary of a decision or order is published pursuant to paragraph 5, a copy of the complete decision or order will be submitted to the Canadian Legal Information Institute (“CanLII”) for publication within thirty (30) days of publication of the summary on the NLPB website. NLPB will redact the names and any identifying information of the complainant and witnesses prior to the decision being submitted to CanLII.
8. Where a summary of a decision or order is published pursuant to paragraph 5, the summary may also be included in other NLPB publications.
9. Where a summary of a decision or order is published pursuant to paragraph 5, any subsequent decision that varies or sets aside the previously published decision or order will be published on the NLPB website within fourteen (14) days of the filing of the subsequent decision or order.
10. Summaries of Adjudication Tribunal decisions that do not meet the requirements set out in s. 45(3) of the *Act* may be published with the consent of the registrant.