



Newfoundland and Labrador Pharmacy Board

Policy

Transparency in Disciplinary Proceedings Policy

Approved May 11, 2018

Revised Aug 2, 2019

In recognition of a growing trend across Canadian jurisdictions towards increased transparency in administrative proceedings, the Newfoundland and Labrador Pharmacy Board (“NLPB”) is committed to ensuring transparency and accountability to the public and the profession in its disciplinary proceedings. This policy sets out the NLPB’s standards for the publication of Complaints Authorization Committee (“CAC”) decisions, for providing notice of matters that have been referred by the CAC to a hearing of an Adjudication Tribunal, and for the publication of Adjudication Tribunal decisions.

Complaints Authorization Committee Decisions

1. When the CAC issues a direction, counsel, or caution to a registrant, a summary of the decision will be published in the next issue of *The Apothecary* on a no-name basis.

Notices of Hearing

2. Public notice of all Adjudication Tribunal Hearings will be posted on the NLPB website at least ten (10) days prior to the scheduled date of the hearing.
3. The Notice of Hearing will include the name of the registrant, a brief note stating the nature of the allegation, and the date, time, and location of the hearing.

Adjudication Tribunal Decisions

4. Summaries of Adjudication Tribunal decisions that meet the requirements set out in s. 45(3) of the *Pharmacy Act, 2012* (“Act”) will be published as follows:
 - a. in a newspaper pursuant to subsections 45(3)-(4) of the Act;
 - b. on the NLPB website within fourteen (14) days of the passing of the appeal period, for a minimum period of ten (10) years;
 - c. in the next issue of *The Apothecary*.
5. Summaries of Adjudication Tribunal decisions that do not meet the requirements set out in s. 45(3) of the *Pharmacy Act, 2012* (“Act”) may be published with the consent of the Registrant.
6. Where a summary of the Adjudication Tribunal decision is published pursuant to paragraph 4, the NLPB will also submit a copy of the complete decision and order to the Canadian Legal Information Institute (“CanLII”) for publication within fourteen (14) days of the passing of the appeal period. The NLPB will redact the names and any identifying information of the complainant and any witnesses prior to the decision being submitted to CanLII.