



# Newfoundland and Labrador Pharmacy Board

## *Interpretation Guide*

### Practical Training Requirements for Registration as a Pharmacy Technician (Graduates of Canadian CCAPP-accredited Pharmacy Technician Education Programs)

The *Pharmacy Regulations, 2014* state that applicants for registration as a pharmacy technician must provide “proof satisfactory to the board that he or she completed the required period of practical training approved by the board.”<sup>1</sup> For the purposes of this section, applicants for registration as a pharmacy technician who have graduated from a Canadian pharmacy technician education program accredited by the Canadian Council for Accreditation of Pharmacy Programs (CCAPP) must meet the requirements defined below.

- 1) Before applying to complete the Pharmacy Technician Practical Training Program, applicants must first pre-register with NLPB by submitting an Application for Pre-Registration as a Pharmacy Technician<sup>2</sup>.
- 2) Once pre-registered, applicants may then apply to complete the practical training program by submitting an Application to Complete the Pharmacy Technician Practical Training Program<sup>2</sup>.

**PLEASE NOTE:** Applicants are expected to allow adequate time for processing and approval (at least seven business days is generally recommended) prior to the anticipated commencement of the practical training period.

The applicant may not begin the practical training period until they receive notification from NLPB that the application has been approved.

- 3) Applicants must complete a minimum of 280 hours of practical training with an approved preceptor, in addition to any experiential training completed as part of an accredited pharmacy technician education program.
  - a) All 280 hours must be completed after graduation with a single approved preceptor.
  - b) Hours should be completed in a normal work week of not less than 20 hours and not more than 40 hours per week.
  - c) Practical training is normally served in a pharmacy with the opportunity for direct patient care and may only be served in a non-patient care setting with the prior approval of NLPB.
  - d) Applicants are responsible for finding their own sites and preceptors.
- 4) Prior to the start of the practical training period, NLPB will provide a manual consisting of an evaluation form and a set of activities to be completed and documented by the applicant and preceptor.
- 5) After the practical training period is completed, the applicant is responsible for ensuring that all required documentation is returned to the NLPB office.
- 6) If, for any reason, the applicant is unable to complete the practical training period, or if a change of preceptor is required, they should contact the NLPB office as soon as possible to discuss options.

<sup>1</sup> Enabling Legislation: Pharmacy Regulations, 2014, section 6.(1)(c)

<sup>2</sup> Available on the [Register as a Pharmacy Technician page](#) of the NLPB website